



3000 East Kiehl Avenue  
Sherwood, AR 72120  
501.835.0310

# JOIN OUR TEAM!

We are currently seeking highly motivated individuals to join our team!

Past experience in our industry is not necessary, but great spelling and grammar skills are a must. The attention to detail that each custom order requires is key to delivering quality products to our customers.

Training will be provided if selected for employment.

## Personal Information

Name

Address	City	State	Zip
Phone number	Email address		
Are you legally eligible to work in the US? Yes <input type="checkbox"/> No <input type="checkbox"/>	If selected for employment, are you willing to submit to a drug test? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If selected for employment, are you willing to submit to a background check? Yes <input type="checkbox"/> No <input type="checkbox"/>			

## Position

Position you are applying for <b>TEAM MEMBER</b>	Available start date	Desired pay
Employment desired: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Seasonal/Temporary		

## Job Description

As a team member, you will not have one set of job duties, but an array of tasks that differ from day to day. All employees are expected to perform at the highest standard and take on equal responsibilities, including but not limited to: processing custom orders, quality control, loading/unloading heavy boxes, operating cash register/POS system, operating and maintaining machinery, as well as customer interaction.

## Education

School name	Location	Years attended	Degree received	Major

## References (business and professional only)

Name	Title	Company	Phone

## Employment History (If you do not wish for us to contact past or current employers, leave phone number blank.)

<b>Employer (1)</b>	Job title		Dates employed
Work phone	Reason for Leaving		Ending pay rate
Address	City	State	Zip
<b>Employer (2)</b>	Job title		Dates employed
Work phone	Reason for Leaving		Ending pay rate
Address	City	State	Zip
<b>Employer (3)</b>	Job title		Dates employed
Work phone	Reason for Leaving		Ending pay rate
Address	City	State	Zip
<b>Employer (4)</b>	Job title		Dates employed
Work phone	Reason for Leaving		Ending pay rate
Address	City	State	Zip

## Computer Skills

What is your average WPM?

Test available at [www.typingtest.com](http://www.typingtest.com)  
If chosen for interview, test will be provided.

Do you have experience with any of the following programs?  
(Mark all that apply)

CorelDraw ☐

Photoshop ☐

Microsoft Office ☐  
(Word, Excel, PowerPoint)

Google Drive ☐  
(Docs, Sheets, Slides)

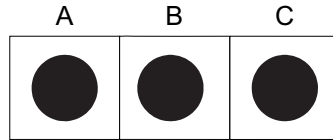
Other Related Qualifications:

## Employment Assessment

1. Which do you consider most important for customer experience?

Fast Turn-Around Time, Quality Product or Excellence in Customer Service - Please explain why.

2. Which is different?



Answer: \_\_\_\_\_

3. We close at 5pm. At 4:59pm somebody pulls into the parking lot. What do you do?

4. Please write the following in number form: three and three quarters of an inch by two and a half inches

5. A customer complains that he was short changed by you receiving only 13¢ from \$2.00 instead of 31¢.  
What do you do?

6. Please re-write the following sentence correctly: I can tell their not happy with the childrens preformance.

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated.

Name (please print)

Signature

Date

## For Office Use Only

Interviewer or Reference Comments \_\_\_\_\_

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